

**MAIL TO:**  
Cass County Clerk  
346 Main Street, Room 202  
Plattsmouth, NE 68048  
Email: [clerk@cassne.org](mailto:clerk@cassne.org)

**Photocopy Fee \$.25 per page**  
(Copies will be mailed out upon receipt  
of all necessary documents and fees.)

**CASS COUNTY CLERK  
PUBLIC RECORDS REQUEST  
(Other than Marriage License)**

WHEN FILLING OUT FORM PLEASE PRINT:

NAME OF REQUESTOR \_\_\_\_\_  
First Name/Last Name (Please Print)

What record(s) are you requesting? \_\_\_\_\_

# of Photocopies (\$.25 per page) \_\_\_\_\_

Do you need this record certified?  Yes  No  
If yes, the fee to certify your document is \$1.50 per page (includes photocopy fee)

**WARNING:** Per Nebraska Revised Statute §71-649, it is a felony to obtain, possess, use, sell, furnish, or attempt to obtain any vital record for purposes of deception.

Please provide the following mailing information and provide a current contact number and or email address where you can be reached if necessary. Thank You

\_\_\_\_\_  
Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email Address



- \* We accept cash or check
- \* Not responsible for cash sent through the mail.

**For Office Use Only:** Fee Rec'd  Amount \_\_\_\_\_ Initials  Date Mailed \_\_\_\_\_  
In Person \_\_\_\_\_