

March 29, 2022 MINUTES OF THE CASS COUNTY BOARD OF EQUALIZATION AND CASS COUNTY BOARD OF COMMISSIONERS Notice of the meeting was given in advance by publication in the Plattsmouth Journal and online at [Cass County](#) Agenda was made available for public inspection at the office of the Cass County Clerk.

8:00am Call Meeting to Order; Open Meetings Act Notice & Pledge of Allegiance: Members Present: Sharp Sommer, Peterson, Henry and Murdoch. Others present: Colin Palm-County Attorney, Shelley Joslin-Deputy County Clerk

CONVENE- BOARD OF EQUALIZATION- Sasha Frye-County Assessor, Administrative Officer:

1. Discuss/Action- Correction to Tax Rolls/Omitted Property/Assessment Rolls (Real/Personal) Parcel #(s): 130394002 PP

MOTION: Sharp moved, Murdoch seconded to approve corrections as presented. Motion carried 5-0

2. Discuss/Action- Motor Vehicle Exemption Application(s): YMCA Camp Kitaki (1) 2009 Titan Trailer, (1) 2014 Ecoline Ford Bus, (1) 1999 Ford Super Duty Bus, (1) 1987 ASV Canoe, (1) 2009 EZ Loader Boat Trailer, (1) 1987 Net1066950 Canoe Trailer

MOTION: Sharp moved, Murdoch seconded to approve motor vehicle exemption filed by YMCA Camp Kitaki. Motion carried 5-0

8:04am CONVENE – BOARD OF COMMISSIONERS

CONSENT AGENDA: Previous Meeting Minutes, Claims, Payroll/Time Balance Reports

MOTION: Peterson moved, Murdoch seconded to approve consent agenda as prepared. Motion carried 5-0

GENERAL CLAIMS: Accelerated GraphX \$807.00 (Srv) Raymond Althouse \$42.96 (Srv) Amazon Capital Service \$392.19 (Sup) American Heart Association \$474.08 (Sup) Ameritas Life Insurance \$27,762.56 (Ins) Betterway Tire & Auto \$20.00 (Srv) Black Hills Energy \$5,838.35 (Srv) Blue Devil Lawn Care \$1,214.70 (Srv) Bob Barker Company \$360.62 (Srv) Bomgaars \$156.52 (Sup) Scott Bornemeier \$34.99 (Srv) Boundtree Medical \$855.27 (Srv) Linda Brouhard \$13.22 (Reim) Linsey Camplin \$878.75 (Srv) Carrot Top Industries \$417.16 (Srv) Cash-Wa Distributing \$1,091.65 (Sup) Cass County Court \$1,473.00 (Srv) Cass County Extension \$245.00 (Reim) Cass County Sheriff \$253.58 (Srv) Clerk of the District Court \$172.00 (Srv) CNA Surety \$40.00 (Srv) Danko Emergency Equipment \$453.41 (Sup) DAS State Accounting \$217.32 (Srv) Dave's Bargain Enterprise \$996.72 (Sup) Davis Instruments Corporation \$4,060.00 (Sup) Derby Heating & Air \$100.23 (Srv) Diamond Drugs \$125.69 (Sup) Diamond Medical Supply \$69.91 (Sup) Displays2Go \$145.22 (Srv) Dollar General \$62.65 (Sup) Douglas County District Court \$8.25 (Srv) Douglas County Sheriff Dept \$20.62 (Srv) Eakes Office Solutions \$2,549.79 (Sup) Electronic Contracting Company \$235.70 (Srv) ESO Solutions \$868.72 (Srv) Father Flanagan's Boys Home \$1,210.11 (Srv) Steve Felthousen \$31.38 (Srv) First State Bank \$30,598.98 (Srv) Galls \$1,006.50 (Sup) Grainger \$478.41 (Sup) Great Plains Uniforms \$522.97 (Srv) HTBS Credit \$49.50 (Srv) Hometown Leasing \$671.89 (Srv) Horwath Laundry Company \$1,603.94 (Srv) Hy-vee \$707.93 (Sup) Iowa Prison Industries \$1,748.90 (Srv) John's Appliance \$17.73 (Sup) Jones Automotive \$563.11 (Srv) Keymasters \$295.00 (Srv) Lancaster County Sheriff Dept \$19.18 (Srv) Lincoln Journal Star \$87.60 (Srv) Mainelli Mechanical Contractors \$379.85 (Srv) Village of Manley \$63.00 (Srv) Meeske Ace Hardware \$21.27 (Sup) Mill Creek Auto Parts \$54.27 (Sup) Motorola Solutions \$3,660.00 (Srv) Alan Mueller \$29.04 (Srv) Municipal Emergency Services \$174.00 (Srv) Nebraska Association of Emergency Management \$110.00 (Srv) Nebraska Health & Human Services \$543.00 (Srv) Village of Nehawka \$291.00 (Srv) John Oehlerking \$34.07 (Srv) Office Warehouse \$797.70 (Sup) OPPD \$776.96 (Srv) Omega Chemical \$834.56 (Srv) Otoe County Sheriff Dept \$40.14 (Srv) Paper Tiger Shredding \$304.00 (Srv) Physicians Laboratory \$6,217.00 (Srv) Plattsmouth Collision Repair \$1,000.00 (Srv) Plattsmouth Community Center \$660.99 (Srv) Quill Corporation \$223.14 (Sup) R & R Wilson Welding \$108.00 (Srv) Redfield & Company \$656.63 (Srv) Ricoh \$103.77 (Srv) Sam's Club \$74.34 (Sup) Public Defender \$1,998.26 (Srv) Software Unlimited \$256.00 (Srv) Robert Staben \$19.79 (Srv) Stop N Shop \$1,636.48 (Srv) Stryker Sales Corporation \$448.80 (Srv) Bill Sullivan \$25.48 (Srv) Summit Food Service \$8,508.72 (Srv) George Tesar Jr. \$42.03 (Srv) The Home Depot Pro \$83.88 (Sup) Thyssenkrupp Elevator Corporation \$488.79 (Srv) Top Quality Manufacturing \$573.00 (Srv) Bobie Touchstone \$1,159.00 (Srv) Unifirst Corporation \$99.98 (Srv) University of Nebraska \$1,200.00 (Srv) US Bank \$4,432.11 (Srv) Verizon Connect \$971.40 (Srv) Vesta Voluntary Specialists \$89.50 (Srv) Justin Widick \$28.91 (Srv) Windstream \$11,495.05 (Srv) Woodhouse Ford \$175.83 (Srv) CLAIMS: \$142,960.70 PAYROLL: \$334,823.34 TOTAL: \$477,784.04

ROADS CLAIMS: Allied Oil & Tire Company \$994.25 (Srv) Aramark \$637.81 (Srv) Beatrice Ready Mix \$654.00 (Srv) Black Hills Energy \$825.33 (Srv) Bomgaars \$128.12 (Sup) Hometown Leasing \$279.54 (Srv) Hotsy Equipment \$1,418.56 (Sup) Iowa Prison Industries \$3,000.00 (Srv) Lincoln Journal Star \$208.92 (Srv) Martin Marietta \$7,488.94 (Srv) Matheson Tri-Gas \$356.69 (Srv) Midwest Service & Sales \$54,162.40 (Srv) OPPD \$853.29 (Srv) Papillion Sanitation \$76.54 (Srv) Pomp's Tire Service \$1,274.95 (Srv) Syracuse Iron Works \$232.40 (Srv) US Bank \$264.15 (Srv) Westover Rock & Sand \$4,116.84 (Srv) Whetrock \$25,661.35 (Srv) CLAIMS: \$102,634.08 PAYROLL: \$62,513.47 TOTAL: \$165,147.55

JUVENILE DIVERSION: TOTAL: \$1,445.50 VISITOR PROMOTION: TOTAL \$1,105.00 FEMA: ErgoTech Controls \$510.22 (Srv) Municipal Emergency Services \$6,578.59 (Srv) TOTAL: \$7,088.81 COVID AMERICAN RESCUE PLAN: Electronic Contracting \$825.00 (Srv) TOTAL: \$825.00 KENO/LOTTERY FUND: Nebraska Dept of Revenue \$100.00 (Srv) TOTAL: \$100.00 E911: DAS State Accounting \$75.00 (Srv) Electronic Engineering \$2,250.00 (Srv) TOTAL: \$2,325.00 OVERALL GRAND TOTAL: \$655,820.90

1. Current/Regular Agenda:

MOTION: Peterson moved, Sharp seconded to approve current agenda as prepared. Motion carried 5-0

2. Past Meetings Attended by Commissioners:

- Sharp: None
- Sommer: Mutual Aid Meeting, Zoom meeting – demo for cyber security
- Peterson: Spoke with Dr. Earnest, Conversation with NACO regarding Planning Commission Vote, Spoke with Jon Cannon – Executive Director NACO
- Henry: None
- Murdoch: None

3. Open Public Hearing/Action 8:20am: MOTION: Henry moved, Murdoch seconded. Motion carried 5-0 Published: Plattsmouth Journal- 3/10/22 & 3/17/22 Others present- Lenny Thorne-Highway Superintendent

3A. Bid Opening- 2022 Asphalt Improvements

| | | | | |
|-----------|---------------------|-------------------------------------|------------------|--------------|
| BID BOND: | YES | YES | YES | YES |
| VENDOR: | Western Engineering | Oldcastle Material/Omni Engineering | Constructor Inc. | Pavers Inc. |
| TOTAL: | \$1,325,371.64 | \$1,135,710.42 | \$1,180,908.56 | \$947,437.36 |
| START: | 8/1/22 | 7/25/22 | 7/18/22 | 5/1/22 |

3B. Bid Opening- Material Bid Proposal STWD-CMP(5): C-13(923), C-34(1208), C-64(249), C-66(668), C-66(669) and C-66(670)

| | |
|---|-------------------|
| VENDOR | CONTECH SOLUTIONS |
| Cass County C-13 (923): TRIPLE 96" X 90' | \$119,090.00 |
| Gage County C-34 (1208): TRIPLE 108" X 43' | \$81,142.00 |
| Nemaha County C-64 (249): TRIPLE 120" X 40' | \$81,270.00 |
| Otoe County C-66 (668): TRIPLE 108" X 51' | \$89,136.00 |
| Otoe County C-66 (669): TRIPLE 108" X 47' | \$88,317.00 |
| Otoe County C-66 (670): TRIPLE 108" X 45' | \$82,965.00 |
| TOTAL: | \$541,870.00 |

Close Public Hearing: 8:26am: MOTION: Henry moved, Peterson seconded. Motion carried 5-0

PH: MOTION(S)

3A. Bid Opening- 2022 Asphalt Improvements

MOTION: Henry moved, Murdoch seconded to accept the Pavers Inc. bid for \$947,437.36. Motion carried 5-0

3B. Bid Opening- Material Bid Proposal STWD-CMP(5): C-13(923), C-34(1208), C-64(249), C-66(668), C-66(669) and C-66(670)

MOTION: Sharp moved, Murdoch seconded to table the culvert bids. Motion carried 5-0

4. Litigation & Legal Matters-S. Colin Palm, County Attorney: None scheduled

5. Road Matters-Lenny Thorne, Highway Superintendent:

5A. Discuss/Action- Approval to purchase 2 John Deere 772GP Motor Graders off State Contract #15557OC

MOTION: Henry moved, Murdoch seconded to purchase (2) John Deere Graders from Murphy Tractor for \$449,546.00. Motion carried 5-0

5B. Discuss/Action- Approval to purchase 1- 624P Wheel Loader from John Deere off Sourcewell Contract #032119-JDC

MOTION: Henry moved, Murdoch seconded to purchase (1) Front End Loader from Murphy Tractor for \$209,590.70. (\$229,590.70 with a \$20,000 discount for purchasing both pieces of equipment from Murphy Tractor). Motion carried 5-0

5C. Discuss/Action- Operation of the Brush Collection site for 2022

Thorne authorized to advertise for the position at \$18.00 per hour.

6. New Business & Unfinished Business:

6A. Discuss/Action- Authorize Chair to sign Service Agreement with Maximus US Services, Inc. effective 1/1/22-12/31/26

MOTION: Sharp moved, Peterson seconded to authorize the Chair to sign Service Agreement with Maximus US Services. Motion carried 5-0

6B. Discuss/Action- County Burial Request (CBA 2022-12)

MOTION: Peterson moved, Murdoch seconded to approve CBA 2022-12 as presented in the amount of \$1,000.00, Clerk is authorized to make process payment. Motion carried 5-0

6C. Discuss/Action- Sean Kennedy-GIS Coordinator, future projects for GIS Department and request approval to terminate current contract with GWorks

MOTION: Murdoch moved, Sommer seconded to accept the contract to ESRI in the amount of \$77400.00 for 3 years. Motion carried 5-0

6D. Discuss/Action- Mike Jensen-Zoning Administrator, authorize chair to sign addendum with Nebraska Interactive LLC (NIC Nebraska) for SmartGov Implementation

MOTION: Peterson moved, Murdoch seconded to authorize the chair to sign addendum with Nebraska Interactive LLC. Motion carried 5-0

6E. Discuss/Action- Mike Jensen-Zoning Administrator, informing the board of the 3/14/22 Planning Commission's tie vote regarding Conditional Use Permit (CUP) #11277

Update given by the Zoning Administrator regarding the Planning Commissions tie vote of Conditional Use Permit #11277.

Break: 9:00am

6F. Discuss/Action- Annette Wiles, update and request for letter of support regarding Plattsmouth Country Club Estates

MOTION: Henry moved, Murdoch seconded to draft a letter of support for Annette Wiles regarding Plattsmouth Country Club Estates. Motion carried 5-0

Break: 10:15am

6G. Discuss/Action- Approval to Advertise for Bids for Concrete Footings, Walls and Flatwork EMS Building

MOTION: Sharp moved, Peterson seconded to approve advertising for the bids of Concrete Footings, Walls and Flatwork for EMS Building. Motion carried 5-0

6H. Discuss/Action- Kate Abendroth & Maddie Huges-Zelle HR Solutions, review /adopt Employee Handbook

MOTION: Sommers moved, Murdoch seconded to approve the Employee Handbook. Motion carried 4-1, Sharp voting no.

6I. Discuss/Action- Chad Korte, Chief Deputy Director EMT/Paramedic Staffing Issues

MOTION: Sharp moved, Peterson seconded to approve another Full Time Paramedic for Em Management. Motion carried 5-0

6J. Discuss/Action- Chad Korte, Chief Deputy Director EMS Wages

MOTION: Peterson moved, Sommers seconded to add 4 new Full Time EMTs from their Part Time staff. Motion carried 4-1, Murdoch voting no.

7. Public Input & Comments:

Cindy Fenton-Treasurer, Notice of Pledged Collateral Change (First State Bank NE) per state statute 77-2392
Board acknowledges receiving notice of pledged collateral change.

10:27am ADJOURN AS CASS COUNTY BOARD OF COMMISSIONERS: MOTION: Henry moved, Murdoch seconded. Motion carried 5-0

I, Shelley Joslin, the undersigned Deputy Clerk of Cass County, Nebraska do hereby certify the above minutes were taken by me, and are true and correct to the best of my knowledge and are part of the official records of this office. I therefore set my hand and affix the County Seal this 29th day of March, 2022.

State of Nebraska)
County of Cass) ^{ss.}

Shelley Joslin
Deputy County Clerk

We, the undersigned Board of Commissioners of Cass County, Nebraska do hereby certify the above minutes are true and correct to the best of our knowledge, and are part of the official records of the Cass County Clerk's Office. We therefore set our hands this 29th day of March, 2022.

Dale Sharp-Dist. 1, Jennifer Sommer-Dist. 2, James Peterson-Dist. 3, Dan Henry-Dist. 4, Duane Murdoch-Dist. 5
Cass County Board of Commissioners